



GRENDON UNDERWOOD PARISH COUNCIL

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MINUTES of a GENERAL PARISH COUNCIL MEETING held on 28th March 2023 at 19.30

DRAFT Issue date – 1st April 2023

B. Martindale - Acting Parish Clerk

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items.

Items requiring decisions must be deferred for inclusion in the next agenda.

Rectory Homes postponed their informal address to the Council on proposals to develop a parcel of land banked land next Edgcott Road.

Two members of the public confirmed interest they had shown in becoming Councillors following the advertised vacancy. Cllr Jackman explained the process and pointed out that there will be an election in 2024 when anyone could stand. The current interest will, however, be discussed at the next Parish Council meeting. **Action:** Clerk to agendarise.

One member of the public raised concern that the footpaths in the village had not been swept and that the gully pots had not been cleaned. He suggested that we ask Bucks Council (under an FOI request if necessary) what is their programme for these activities so that their adherence to it could be monitored. This was agreed.

Action: Clerk to raise request with Bucks Council.

MINISTRY OF JUSTICE APPEAL AGAINST DECISION of BUCKINGHAMSHIRE COUNCIL TO REFUSE A MEGA PRISON.

MoJ have submitted their appeal against the Buckinghamshire Council decision to refuse planning permission for a mega-Prison in Grendon Underwood. The Appeal Hearing concluded on 3rd February 23 and the Inspector's recommendation to the Secretary of State is awaited. This will inform the Secretary of State who will make the final decision. **Minute-** noted.

2303.01 Attendance and apologies: To receive and accept any apologies.

Attending; Cllrs Jackman (Chair), Fealey, Scanlon, Harris.

Apologies; Cllr Benfield, Moloney, Macpherson. Clerk.

Absences;

Public: two members of the public attended.

2303.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. Cllrs Scanlon and Fealey are members of the Village coronation committee. **Minute-** nothing declared.

2303.03 Approval of Minutes: To agree and sign the minutes of the General Parish Council Meeting of Grendon Underwood Parish Council held on 28th February 2023 as a true & accurate record. Draft Minutes are circulated prior to the meeting to allow them to be taken as read. There were no amendments, to the draft, requested by the cut-off date. **Minute-** pending due to absence.

2303.04 Statutory. Nothing arising. **Minute-** noted.

2303.05 Finance & Accounts.

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. Community Board have followed up on their invoice for MVAS contribution. **Minute-** pending due to absence.
- ii) To review Grants – Incoming. The following applications are in progress:
 - Community Board allocation to village MVAS units – GUPC invoice on County, authority letter dated 9th September 2022, for an agreed allocation of £9885.00, is submitted against instruction. Pending. County invoice on GUPC for agreed contribution, in the sum of £1647.50, for one MVAS unit is received. Payment to be processed subject to payment of the GUPC invoice - pending. **Minute-** CB have chased their invoice; noted.
- iii) To review Grants – Outgoing- one long term active in favour of the SRG for 4 meetings per calendar year, not to be carried over. **Minute-** CLOSED
Village Coronation support- application received. **Minute-** Non-majority consideration. Initiate fast track protocol.
- iv) To review expense claims. Office 365 subscription renewed and claimed. New credit card to be considered. **Minute-** agreed to consider at next meeting.

2303.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol. **Minute-** Application 23/00941/APP was considered and “No Objection” agreed unanimously. Clerk to forward decision to LPA.

2303.07 Environment. To report any issues in respect of:

- (a) Highways under Highways Act 1980, ss43, 50 (inc footpaths). UKPN & TW works on-going with severe disruption. Latest UKPN plan provided. **Minute-** The meeting queried whether the extant TW mandate included 4-way traffic lights (not 3 way) and work into Main Street and Rumptons Paddock. **Action:** Clerk to raise query with Bucks Council.
- (b) Footpath Lighting under Parish Councils Act 1957, s.3. Crime Prevention- to report outages. **Minute-** No outages reported but there is one permanently on. **Action:** Cllr Jackman to identify light. Clerk to report.
- (c) Verges & Hedges – hedges attended 22Jan23. **Minute-** see Open Forum.

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2303.08 Communications & Reports.

1. with Parish

- i) **Springhill Residents Association.** Cllr Scanlon to update on SRG Prison Meeting with Governor on 13th March 23; and estate defibrillator; 1 Park Road agreed. Cllr Benfield requires further discussion. **Minute-** SRG had held a meeting with the Prison Governor at which speeding was discussed. The positioning of the defibrillator on Springhill also was discussed and it was noted that there might be a problem with the proposed new location because an electricity source cannot be close to a gas tank. A new wall caddy is available and it was noted that the unit was not for the sole use of Springhill and should be in a prominent position. A pothole repair exercise on the estate is planned for 15/16 April.
Action: Cllr AB to continue with re-siting of the defibrillator as appropriate.
- ii) **Speeding;** Cllr Harris to report. **Minute-** schedule for installation of three village MVAS units at next meeting. A resident, not present, had enquired about a 20mph limit in Main Street. This was thought unlikely but will be discussed at the next meeting. **Action:** Clerk to add to the agenda of next meeting.
- iii) **Dog fouling on playground;** there is a Dog Fouling Order in place for the field. Collaboration with school for signage is agreed. Awaiting of advice of materials needed. School liaison to advise. **Minute-** pending.
- iv) **Beating the Bounds.** Cllr Benfield to advise details of arrangements for Beating the Bounds to be carried out on 16th May 23. **Action:** Cllr Benfield.

2. with Unitary Authority & other Statutory Bodies

- i. **BC – Minute-** nothing to report
- ii. **Haddenham & Waddesdon Community Board. Minute-** It was noted that the Board has a new budget from 1 April 2023 and it was suggested that the Coronation Committee might be able to apply for a grant from the Board. CB application forms are available on the County web site.

3. with Stakeholders

- i. **Community Police Team.** Calling for applications for grants to prevent crime. Free crime alerts offered poster. the Clerk has applied to the PCC for an open community noticeboard & response acknowledged for consideration from next tranche. **Minute-** community police team report noted with thanks.
- ii. **Village Hall;** Cllr Fealey to update on an on-line booking facility; web site; charging structure review & next meeting. **Minute-** The AGM is scheduled for 5 April 2023 at 7pm. The Annual Charity Commission return has been completed.
- iii. **Saye & Sele;** to receive a report. Status of lease for field – long term commitment held over for next Council. **Minute-** nothing to report.
- iv. **School** to review collaborations. Long term agreement to collaborate making signs for dog walkers and speeders. School to submit grant application for raw materials, children to develop artwork. Clerk has sent application form.
School to liaise with Village Coronation organisers and submit a small grant application from Council Community Fund in the normal way, as it sees fit. A small excess of funds remaining from the Jubilee could be used for the Coronation. Small grant application sent. **Minute-** pending
- v. **HMP Grendon Prison** to review village collaborations. **Minute-** nothing pending.
- vi. **EfW** to hear report on meeting 6Mar23. **Minute-** pending due to absence

4. with Infrastructure. UKPN progress advised. **Minute-** extensive disruption noted.

TW have set up a 4-way traffic control not 3-way as expected at Main Road, Edgcott Road, Rumptons Paddock. Duration not known. Clarification of terms of current TTRO to be determined.

Implications of Oxford-Cambridge arc are yet to be understood in full. Cllr Jackman to continue to monitor.

5. with Suppliers. To confirm footpath light maintenance plan from E.On has started 1st March 23. **Minute-** to CLOSE

2303.09 Amenities.

- a. Playground: safety inspection completed 31Jan23. Full report (MUGA & PlayPark) circulated. To formulate minor defect rectification plan.
To consider quote to replace Nest Swing Seat £1927. Cllr Benfield to research alternatives solutions for the nest swing and suspension joint. **Minute-** pending due to absence.
- PlayPark: To review status of agreed additional compliance signage at PlayPark and MUGA. **Minute-** pending due to absence.
- b. MUGA footpath deterioration and link path to PlayPark. To formalise offer for link path. Cllr. Benfield to update on proposed revised scope of work and to quote. **Minute-** pending due to absence.
- c. Notice Boards. Village Hall noticeboard – installation invoice awaited. Church & VH have requested access. **Minute-**
- d. To consider the fate of the redundant notice board at shop. **Minute-** pending due to absence.
- e. Defibrillators: to consider volunteer overview activity. Cllr Benfield to supply information required to register. Awaiting data to support maintenance contract quote circulated 29Sept22. Relocation of the estate unit tba. New wall caddy for Springhill unit available. **Minute-** pending due to absence.

GRENDON UNDERWOOD PARISH COUNCIL
MINUTES of a GENERAL PARISH COUNCIL MEETING held on 28th March 2023 at 19.30

2303.10 Personnel - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-**no discussion.

2303.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** no discussion.

2303.12 To confirm the date of the next meeting; To agree the date, time & venue on 25th April 2023 at 19.30 in GUVH. **Minute-** so agreed.

The Chairman thanked all present and closed the meeting at 20.30

Signed as a true & accurate record:

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 Cllr Jackman, Chairman presiding.

Dated:

GRENDON UNDERWOOD PARISH COUNCIL - BANK TRANSACTIONS			March	2023
Date	Type	Transaction Description	Debit Amount	Credit Amount
01/03/2023	SO	MARION RYLEY ProfServs	£ 10.00	
06/03/2023	FPO	AMBEROL LIMITED Planter inv22582	£ 527.40	
06/03/2023	FPO	DIRECT 365 ONLINE Defib Caddy	£ 510.00	
10/03/2023	FPO	GREENBARNES LTD VH Noticeboard INV17193	£ 2,455.33	
17/03/2023	FPO	CLERK EXPENSES Office Overhead	£ 79.99	
20/03/2023	DD	SOUTHERN ELECTRIC 095668551	£ 84.87	
20/03/2023	DD	BUCKS COUNCIL RECEWASTE for Feb23 inv609567	£ 31.32	
31/03/2023	FPO	HMRC - ACCOUNTS	£ 67.60	
31/03/2023	FPO	CLERK MARCH 2023 SALARY	£ 270.40	



Grendon Underwood Parish Council Meeting 28/03/23

This report is supplied by Waddesdon Neighbourhood Police Team. The incidents recorded are just a snapshot of incidences that occurred within the parish between 28/02/23 and 28/03/23. The examples are given with the belief that they are of interest to the parish and public alike. I have however used my discretion to leave out incidents which I do not think are in the public interest. I have tried to provide accurate data but given the variable information around addresses using our current police system, there may be some incidents under reported. I have also mentioned incidents with no reports received to highlight that they may become an issue in other areas and I wanted to make the public aware.

Fraud - No reports received. Fraud against the public is a growing issue that affects us all. We would urge residents to be aware of strangers making contact by phone, e-mail, or door to door persons asking for your details. Do not give your personal details to anyone that you do not know! For further information you can google "The Little Book of Big Scams" which is in its fifth edition. Or if this isn't possible we have limited copies and can put a copy through your letter box if required.

Anti-Social Behaviour (ASB). No reports received. Examples of general ASB would include riding around with a noisy exhaust on a motorbike, or kids loitering in an area while causing a nuisance to the community etc.

Suspicious incident – a male was seen driving onto farmland and acting suspiciously at approx 0100 hours in March. While nothing was taken it was alarming for the land owner. Can we request that farm owners consider their security and not leave gates open during the night.

Theft from Vehicles. No incidents reported. As a rule we would ask the public not to leave anything on view in their vehicles- especially tools. Number plates are also being taken in other areas. This would be done in order to commit further crimes using another vehicle with the stolen plates. Number plates can be protected by fitting anti-theft screws. Thames Valley Police have a small amount of stock and may be able to provide on request. The screws can also be got from d.i.y. shops or car parts shops. Please also do not leave anything on view in your vehicles for would -be thieves to feel tempted.

Road Traffic Collision. No incidents reported

Emergency Services Day - One for the calendar is the Emergency Services Day on Sunday May 14th 2023 where the Waddesdon Neighbourhood Team will be in attendance at the Buckingham Railway Centre in Quainton. It's a great opportunity for all the family to meet the local emergency services and have a chat about any issues going on in your area.

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Speeding through Grendon Underwood – We have received a few complaints about persons speeding through the village. This can be particularly concerning during school times. We have recently given words of advice to some car users following these complaints. If you would like to help out your village by volunteering with the Speedwatch initiative – then please contact Peter Stray on the e-mail below
peterdennis.stray@thamesvalley.police.uk

Kind regards

PCSO C715 Danny Fahy

Waddesdon Neighbourhood Team

waddesdonnhpt@thamesvalley.police.uk